

Hello Parents, Guardians, and Families!

Welcome to Mill Hill Elementary School's Playground summer camp! I am ecstatic to have all of you here this summer. My name is Connor Westerlund and I am the site director of Mill Hill camp. I just graduated from Sacred Heart University with my Bachelors in Cybersecurity! This will be my seventh year at Parks and Rec summer camp, and my second as a site director! My staff and I are so eager and excited to make this summer a memorable one for your children, so without further ado here are a few rules to make sure the session is as fun and as safe as possible:

1. Make sure to remind your children that all electronic devices should be away at all times. If they're being used, camp won't be as much fun! Your children are responsible for anything they bring to camp.
2. Please always send your children with a water bottle (or multiple). There are water fountains located all throughout the building.
3. Send your child with both a lunch and a snack. Every day we will eat both snack and lunch outside if the weather permits.
4. Please write names and label personal items (water bottle, lunch box, etc.). We have lots of children at camp this year, and we ask you to do this to prevent items getting mixed up or lost.
5. Please make sure that your children always wear socks and sneakers! We have so many fun activities at camp that involve lots of movement and running around, meaning shoes other than sneakers could end up being uncomfortable by the end of the day.
6. Our field trip shirts will be Yellow with the Fairfield Community Services logo on the front. The shirts will be handed to the kids on their first day of the session. **Please make sure they wear them on every field trip!**
6. If you need to pick your child up early or drop them off late, my phone number will be posted on the main door. Give me a call and I will grab them for you! If they aren't coming in at all, no need to contact anyone! Similarly, if you need to drop anything off, such as a water bottle or a lunch box, give me a call and I will get the item to your child.
7. Always remember, our number one rule at camp is HAVE FUN!!!

The First Day:

- Please be patient with our counselors at drop-off. Each one is meeting 20 new parents and 20 new children at once and will have a lot of questions being thrown their way.
- If you find that your child is not on the counselor's list, don't worry! Please come see me (I will be wearing the polo) and I will be happy to work things out with you.
- **Please** bring the necessary forms: emergency contact info, pick-up/drop-off forms, and any special medical information that the counselors need to know. Those forms can be found on the parks and rec website.
- Campers will receive their camp field trip shirts at the end of the day!

Drop Off/Pick Up Procedures:

- Morning drop-off will take place at the bus loop!

- There is no parking in the bus loop, so if you would like to walk your child to their group you will have to park in the parking lot.
- Early Care and After Care will take place inside the gym. Go to the side door of the school by the gym entrance and you will drop off or pick up your child there. Doors open for Early Care at 7:30 and After Care ends promptly at 5:00pm.
- Pick Up will take place at the bus loop, same spot as morning drop-off. We expect to touch base with every parent during Pick-Up. You will need to go to your child's group when picking up. We will never let a child walk to their car alone.
- Please touch base with your child's counselors each day to let them know who will be picking up that day, or if there are any changes in your schedule.
- Hand in the Pick up/Drop-off form to your child's counselor with everyone that you think may be responsible with picking up your child. If we do not have a form saying your child can go home with their aunt and their aunt comes to pick them up, we will not let your child go home with them.

Session 1 Schedule Breakdown

Monday, June 22nd - First Day of Camp!!!!!!

Remember to bring in all forms and give them to your child's counselor. Make sure to pack a lunch and a snack along with a water bottle. We will be outside and running around having fun all day so please send your child to camp with comfortable footwear and apply sunscreen before the camp day begins. Counselors are not allowed to apply sunscreen to any campers so make sure it is applied before camp starts. Camp shirts will be given to each camper before pick up at 3:00pm.

Tuesday, June 23rd - Pizza Day

At lunch your child will be given two slices of cheese pizza! We still have snack on Pizza Day so make sure to pack a snack. We can only give each child two slices so if that is not enough food then feel free to pack them an extra lunch. If your child has any allergies, please reach out to me (contact info at the bottom of the Parent Letter) so accommodations can be made.

Wednesday, June 24th - Curious Creatures!

We will be having small creatures such as turtles and chinchillas brought into Mill Hill! Children will get to watch and learn about these creatures while having the opportunity to touch and hold some of them!

Thursday, June 25th - Nutmeg Bowl!

We will be going to Nutmeg Bowl bowling alley! We will depart at 11:45am and we will return to Mill Hill at 2:15pm. They will be provided with everything they need for bowling, and we will eat lunch when we return to camp.

Friday, June 26th - Tie Dye Day!

Please remember to send your child to camp with a plain white article of clothing so that they can participate in our tie-dye extravaganza! **Please** write your child's name with a sharpie on the back label of the shirt and send it in a zip lock bag.

Monday, June 29th - Bounce Xtreme!

We will be going to Bounce Xtreme! This is a super fun bounce park with inflatables. We are departing at 10am and returning to Mill Hill at 1pm. We will be eating lunch on the field trip. There is an online waiver that needs to be filled out prior to the field trip linked [here](#).

Tuesday, June 30th - Character Dress Up Day!

Character Dress Up Day! Send your children to camp wearing a costume of their choice! We will have a fun costume contest at the end of the day, where the kids will be able to show off their awesome costumes!

Wednesday, July 1st - Water Day!

Please send your child with a bathing suit, a towel, a change of clothes, and shoes they are comfortable getting wet in. They are permitted to bring water toys, but please make sure they're labeled with the child's name and stored somewhere they won't be lost.

Thursday, July 2nd - Inflatables!

Giant inflatables will be set up on the field where the kids will be able to race and jump around with their friends on different types of fun inflatables! This is an onsite activity!

Friday, July 3rd - Quassy [IMPORTANT PLEASE READ]

PLEASE MAKE SURE ALL QUASSY PERMISSION SLIPS ARE SUBMITTED NO LATER THAN **Monday, June 29th, 2026**. (We will still need a permission slip if your child is going with you or not going at all!) [Here is a link to the Quassy Permission Slip:](#)
[Click here for Quassy Permission Slip](#)

1. If YOU are taking YOUR child to Quassy please find Connor to sign out your child's ticket! Parents will be able to purchase their tickets down at the recreation department.
2. If your child is coming to Quassy WITH camp, they must be dropped off at 9:00 AM at Mill Hill. Buses will be leaving at 9:45 AM and will be returning around 5:00 PM!
3. Your child's camp t-shirt must be worn that day if he or she is coming with the camp. If you choose to take your child to Quassy separately, please make sure they are NOT wearing their camp t-shirts. We want to make sure we know which kids to keep track of.
4. Lunch will be provided at Quassy free of charge! There is a buffet of hotdogs, hamburgers and french fries!
5. EARLY CARE WILL STILL BE HELD AT MILL HILL BUT THERE IS NO AFTER CARE
6. We will have access to the water park, so your children can wear their bathing suits, but they must keep their camp shirts (and shorts) on at all times. Please remember to pack extra dry clothes with your child that day so they don't have to walk around the park wet after going in the waterpark.
7. Your child should bring a bag containing dry clothes, a towel, a water bottle, and (if you choose) extra money). There are water fountains throughout the park where your child can refill if he or she gets thirsty throughout the day.

*** PARENTS/GUARDIANS NEED TO SIGN OUT TICKETS FROM CONNOR IF THEY ARE TAKING THEIR CHILDREN TO QUASSY. FAMILY AND FRIENDS ARE NOT ALLOWED TO SIGN OUT TICKETS FOR A CHILD THAT IS NOT THEIRS. ***

Helpful Hints and Links:

Here is a link to the main page of the Playground Camp Information:

https://ffldcommunity.com/day_camps/playgrounds.php

Emergency Contact Form:

<https://ffldcommunity.com/Documents/Emergency%20Contact%20Form.pdf>

Parent Packet:

This packet includes useful information about each of our field trips and on-site activities, as well as other useful information: <https://ffldcommunity.com/Documents/Parent%20Packet%20-%20Playgrounds.pdf>

Pick Up/Drop Off Forms:

I know that many children will be picked up by someone other than their parent or guardian, so please make sure you fill this out with ANYONE who could possibly pick up or drop off your child. Please make sure this is turned in to your counselor on the first day of camp. This should include the names and information of any person you are allowing to pick up your child from camp. Names may be added to it but make sure you see your child's counselor in order to do so. Campers will not be able to go home with anyone not on your child's form without parent permission so please fill it out wisely.

<https://ffldcommunity.com/Documents/Drop-off%20Pick-up%20Form.pdf>

EpiPen Administration Form:

Please print this form and fill it out if your child has an epi-pen, turn the form into your child's Site Director or counselor on the first day of camp.

<https://ffldcommunity.com/Documents/EPI%20PEN%20MEDICAL%20AUTHORIZATION.pdf>

Summer School:

If your child is attending a summer school program while attending our camp it is very helpful to let myself and your child's counselors know which days and times this will occur. In addition, if they are going to or being dropped off at our site to and from summer school by bus any information you have about the times of these events is helpful as well so we can do our best to expect and receive them in a timely manner. This being said, please regularly check the camp schedule for dates where we have off site field trips and their times as well will not be able to receive children from summer school until we return. For further questions please come speak to the Site Director Connor.

One last tip: Throughout the session please be more receptive to answering unknown calls you may get (especially from CT area codes) as it might be one of our counselors or myself trying to reach you if there happens to be a problem or emergency with your child. This helps us gain contact with you as soon as possible!

If there are any questions, comments, or concerns please do not hesitate to see Connor any morning or afternoon. We look forward to seeing you and we cannot wait to have the BEST SUMMEREVER!!!!

If you have any questions for me, feel free to reach out! You can email or text me (my information is listed below) or come talk to me during Pick Up and Drop Off when we are outside at the bus loop.

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